Curriculum Committee

**May 5, 2023** (8-9:30am)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: ASG (Bethany Day), Nora Brodnicki, Rick Carino, Elizabeth Carney, Megan Feagles (Recorder), Bev Forney, Sharron Furno, Sue Goff, Erin Gravelle, Dawn Hendricks, Kerrie Hughes (Chair), Jason Kovac, Eric Lee, Kara Leonard, Mike Mattson, Patricia McFarland, Tracy Nelson, Terrie Sanne, Charles Siegfried, Casey Sims, Tara Sprehe, Chris Sweet, Sarah Steidl, Dru Urbassik, Andrea Vergun, Helen Wand, Jim Wentworth-Plato (Alternate Chair)

**Guests:** Joanna Crawford, Mark House, John Phelps, Yvonne Smith, Shelly Tracy

**Absent**: Hillary Abbott, Dustin Bare, George Burgess, Armetta Burney, Amanda Coffey, David Plotkin, Lisa Reynolds

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the April 21, 2023 minutes

*Motion to approve, approved*

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Title Change
	3. Reviewed Outlines for Approval

*Motion to approve, approved*

1. **Course and Program Approvals**
	1. **WLD Course Hours, Instructional Method, Credits Change**

John Phelps presented

* + 1. WLD-111
			1. Currently 44-176 LE/LA/2-8 Credits, proposed 176 LE/LA/8 Credits
			2. The purpose for removing the variable credits to the classes WLD-111, 113, 115 are due to the creation of the A/B courses which are at 4 credits giving the student the option of taking 2-4 credit classes or 1-8 credit class, fulfilling the outcomes by either means for their certificate or degree. The updated curriculum and teaching methods are no longer less than 4 credits.
		2. WLD-113
			1. Currently 22-176 LE/LA/1-8 Credits, proposed 176 LE/LA/8 Credits
		3. WLD-115
			1. Currently 22-176 LE/LA/1-8 Credits, proposed 176 LE/LA/8 Credits
		4. WLD-212
			1. Currently 44-88 LE/LA/2-4 Credits, proposed 88 LE/LA/4 Credits

*Motion to approve, approved*

* 1. **AB/ABR Course Hours, Instructional Method, Credits Change**

Shelly Tracy presented

* + 1. AB-113, 133, 222, 224, 226; ABR-125, 127, 129, 225, 227
		2. All courses changing from 132 LE/LA to 121 LE/LA. Courses remain at 6 credits.
		3. To better align to the block schedule so students can take additional classes while on campus. This change only reduces class time by 0.5 hours per session

*Motion to approve, approved*

* 1. **EHCJ Changes**

Yvonne Smith presented

* + 1. **Course Hours, Instructional Method, Credits Change**
			1. HDF-260
				1. Changing from 44 LECT, 4 credits to 33 LECT, 3 credits
				2. This course was originally 3 credits and was increased to 4 by a previous instructor. The current human service faculty feel 3 credits is sufficient to cover important course concepts.
			2. HS-170
				1. Changing from 33 LECT, 3 credits to 11 LECT, 1 credit
				2. This is a preparatory course that students take before going out into the field. We are transferring the majority of the curriculum to the seminar students will take while in the field so they can apply the concepts to their fieldwork. It will now focus on the basics of setting up a Cooperative Work Experience (interviewing, college processes, deadlines, etc)

*Motion to approve, approved*

* + 1. **New Courses**
			1. HS-210
				1. Motivational interviewing was previously taught as a component of HS 156 and 256. Students and staff recognized that a deeper understanding of this theory and practice as a stand-alone course was needed and beneficial to students. A course identifying engagement skills and brief interventions with mandated clients was also needed for CJA. This course allows for more in depth practice of skills and knowledge that will serve students in a variety of settings once they enter the workforce. This also lends well to outside career training for a variety of partner agencies.
			2. HS-270
				1. This course is the result of an extensive program update and reflects best practice in human service education programs as well as the CSHSE standards

*Motion to approve, approved*

* + 1. **Course Inactivations**
			1. GRN-179
				1. Historically low enrollment

*Motion to approve, approved*

* + 1. **Program Amendments**
			1. Criminal Justice AAS
				1. Add: CJA-213, FYE-101, HS-206 OR CJA-206, Remove: HD-102, HD-161, LIB-101
				2. Total Credits change from 90-92 to 93-94
			2. Criminal Justice AAS, Corrections Option
				1. Add: FYE-101, HS-206 or CJA-206, HS-210. Remove: HD-102, HD-161, LIB-101
				2. Total Credits change from 91-92 to 91
			3. Juvenile Corrections CC
				1. Add HS-210
				2. Total Credits change from 45 to 47
			4. Gerontology CC
				1. Add: GRN-280, HS-270. Remove: GRN-179, HE-164, HE-263, or HE-264
				2. Total Credits change from 46 to 45
			5. Gerontology for Health Care Professionals CPCC
				1. Removing GRN-179 from electives. Adjusting elective credits in program to match list of allowable electives.
				2. Total Credits change from 15-16 to 15-17
			6. Human Services Generalist AAS
				1. Add: HS-206, HS-210, HS-270. Remove: HE-164, HE-263, or HE-264
			7. Human Services Generalist CC
				1. Add HS-103, HS-270
				2. Total Credits change from 46-48 to 45-46

*Motion to approve, approved*

* 1. **New Courses**
		1. APR-216ED
			1. Dawn Hendricks presented
			2. We are developing an apprenticeship program in ECE. All apprenticeship courses have to start with APR. However, this course already exists.

*Motion to approve, approved*

1. **Old Business**
	* 1. Student Learning Outcomes Framework
			1. Elizabeth Carney presented
			2. Outcome Qualities are used as criteria for what makes a good student learning outcome.

*Motion to approve, approved*

* + 1. Membership Vacancies
			1. Deans are responsible for filling vacancies in their area
		2. CourseLeaf Demo
			1. Dru Urbassik presented
			2. New course outline and program amendment system coming at the end of the year.
1. **New Business**
2. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: May 19, 2023 (8-9:30am)** |